

Q: When were W-2s for 2018 mailed out?

A: W-2 statements were mailed out no later than 01/31/19 via regular USPS mail to employees' address on file as of 12/21/18.

Q: My W-2 never arrived. How do I request a reprint?

A: Requests for reprints will be processed starting February 18, 2019. The local office will take your name and verify your address, then will submit a request once a week to the payroll department. Reprints will be issued on Thursday every week. There is no online resource to print W-2s and we cannot fax or email a copy of your W-2.

Q: Can you provide W-2 figures over the phone?

A: No. Due to the confidential nature of the information we cannot provide figures over the telephone.

Q: I didn't work last year. Why did I get a W-2?

A: For tax reporting purposes, wages are reported when they are paid, rather than when they are earned. Wages earned December 2017, but paid in January 2018 will be reported on the W-2 for 2018.

Q: The wages noted in box 1 of my W-2 do not match the amount I earned during the year.

A: The amount in box 1 reflects the portion of your compensation that is subject to taxes after pre-tax deductions (health, vision, flexible spending accounts, ect.) are subtracted from your gross pay.

Q: Why is the number in box 1 of my W-2 different than box 3 and box 5?

A: Some deductions are exempt from all taxes and reduce your overall subject wages. These include flexible spending accounts, health, and vision deductions. Other deductions, such as 401K, are only exempt from Federal and State withholding.

Q: How do I know what exemptions to claim?

A: Increasing the number of exemptions decreases the amount of withholding. Those with a married status withhold at a lesser rate than those with a single status. We cannot tell you how many exemptions to claim. You may want to consult a tax professional to determine the filing status and exemptions that is best for you.

Q: My federal income tax withheld in box 2 (or state in box 17) seems low (or is zero). Is this right?

A: The amount of income withheld that is reported on your W-2 is the total that was deducted from all your checks paid during the year. The amount of taxes withheld from your checks depends on several factors, such as gross pay, filing status (married or single), number of allowances claimed and types of deductions from your pay. If you believe the amount of taxes withheld from your checks is not correct, you may want to contact a professional tax advisor to determine what filing status is best for you. Everyone's situation is different, and we cannot provide advice about your tax filing status. If you need to change your filing status, please submit a new W-4 and it will be sent to the payroll office.

Q: The amount on my W-2 is different than the amount on my final pay stub. Is this right?

A: Household employees who earned less than \$2000.00 in 2018 are not subject to Social Security and Medicare. Taxes withheld for employees who earned less than \$2000.00 in 2018 were refunded. They will see no taxes on their W-2s, but they will still see an earnings amount. A refund check should be arriving shortly.

Q: I received a blank W-2. Is this an error?

A: If you received a blank W-2, more than likely you qualified for both exemptions mentioned below:

1. The attendant's earnings could be exempt from taxes based on the relationship between the attendant and the EOR (Spouse, Parent, or a Child under 21). At the time of hire an ERD (Employee-Employer Relationship Disclosure) is submitted to determine the exemptions. Relationship exemptions must be taken, they cannot be waived.
2. IRS Section 131 Notice 2014-7 (Difficulty of Care) – provides that certain Medicaid waiver payments are excludable from income for federal and state income.